

MINUTES OF THE SUMMIT CHARTER SCHOOL BOARD OF TRUSTEES

March 4, 2015

Report By: Amanda Stoltzfus, Secretary

The March 4th, 2015 meeting of the Summit Charter School Board of Trustees was called to order at 4:33 pm by Wes Stone, Chairman, presiding.

Attended – Voting Members: AJ Grube, Amanda Stoltzfus, Geoff Allen, Tammy Bryson, Ed Morse, Scott Westendorf, Wes Stone, Sergio Barranco, Rachel Dyer

Attended – Non-voting Members: Jack Talmadge, Marsha LaFontaine, Marie Starkings, Bonnie Foxworth, Shannon Hargrove

Absent - Voting Members: Martie Kingree, Sam Edgens

Absent - Non-Voting Members: Melanie Jones

Visitors: None

Approval of Minutes from February 4, 2015 Board Meeting: Motion made by Ed Morse to approve the minutes.

Second: Geoff Allen Vote: All in favor. Minutes approved.

Open Period/Public Comment: No public comment

Director's Report by Dr. Jack Talmadge:

CAMPUS DATA: Enrollment 2015-2016: Reenrollment contracts will be sent out this week, and we continue to receive new applications. By board vote, the enrollment period will now officially end on March 31, 2015. At this time, our availabilities are as follows: (K: 15 (Siblings) Committed/ 10 (Lottery), (1st: 24 Committed/8 Waitlist), (2nd: 24 Committed/0 Waitlist), (3rd: 20 Committed/0 Waitlist), (4th: 23 Committed/2 Waitlist), (5th: 23 Committed/1 Waitlist), (6th: 24 Committed/0 Waitlist), (7th: 23 Committed/1 Waitlist), (8th: 14 Committed/0 Waitlist) TOTAL: 190 Committed/ 22 Waitlist. We will be holding a lottery for the kindergarten class as well as a sibling priority lottery for two students in 1st grade. The expected enrollment for the 2015-16 school year, as of today, is 203 students. I will recommend building the budget based on 198 students. **Calendar Updates:** We will still have a 3-day cushion in our calendar. I will wait, though, to announce our decision to move graduation and the last day of school until we are more in the clear of any winter threats. **Testing:** See State Report Card Report **2015-16 Budget:** At this time, I am comfortable building a budget based on 198 students. Currently, 203 have enrolled. Projection figures for public funding will be released around April 30. The SCSF has recently informed us that they will be reducing their grant offer to the school to \$225,000. This amount will include the foundation's responsibility for Danny Howell's salary, Debbie Kenter's salary, and Marie Starking's Salary (Gross= \$95,000). With that said, a \$98,000 adjustment to the school's planning budget will need to take place. I will draft several possible scenarios for the board to review, as this will inevitably cut mission programs, student resources, and faculty positions. I will also seek Danny's input as we build the budget. **FACULTY & STAFF: Updates:** Ingrid Weatherby (PE/Health) has submitted her letter of resignation effective March 20, 2015. She has been offered a high school teaching and coaching position in the Charlotte-Mecklenburg school system. The staff have also received their letters of intent to assess their desire to return next school year and in what capacity. **Upcoming Dates:** Talent Show: 3/13/15; Spring Break: 3/23 – 27/15; Enrollment Lottery: 3/31/15

* Discussion on prior interest in increasing classroom size from 24 to 26 students. Have come to the conclusion that we would be better off to continue taking care of our current needs. We have \$323,000 to raise annually to offset our costs. Foundation will provide us with a grant offer of \$225,000 to the school for the 2015-16 school year. We cannot keep asking foundation to increase this yearly amount as it is impossible to for the Foundation to keep raising such a large amount of funds needed each year. We need to review our expenses and adjust them to a level that the Foundation can comfortably fund. We will also review what grants could be used to support mission growth and program areas (such as music, STEAM) * Have come to the conclusion that now is not the right time to increase to 26 students per class if we are at place that we need to cut resources. May be a viable option for the future to increase revenue, but will need to table this increase at this point.

SCS Foundation Board Update (Shannon Hargrove):

The foundation has been working on donations to the school. School is fortunate to have a fantastic Foundation Board behind it. The \$225,000 was methodically put together. The other foundation meetings scheduled are in regards to fund raisers and events this summer to raise awareness and to thank our Bridge The Gap contributors. Also will provide a

chance to allow contributors to see Jack on his way out and Danny Howell coming in. We will have the next Foundation meeting in May. We will have our annual meeting in June.

SFA Update (Jack Talmadge):

Jack reported for Melani in her absence. Talent show is on 3/13/15 at CBC. Intent to invite donors involved in Bridge the Gap.

Treasurer's Report (Marie Starkings):

We are in the black as always at this time of year. We are monitoring our budget very closely and are trying to end the year in the black.

COMMITTEE REPORTS:

Executive (Wes Stone):

Current focus is on the budget and preparing the budget for the 2015-16 school year. On 4/8/15 we will have a preliminary version of next year's budget ready. At the June meeting we will approve the tentative budget. The formal budget will be approved in the fall.

Facilities (Scott Westendorf):

No major repairs needed over the summer. Some minor repairs on siding and painting will be needed. (Per Marie Starkings) - Just received an \$1,100 grant to upgrade our lighting. Will be using these to purchase LED lightbulbs.

Strategic Planning (Geoff Allen):

No new business. Future focus will be on a 5-year plan to move to 325 students.

Trustee (Geoff Allen):

No new business.

HS Feasibility Study (AJ Grube):

The expansion committee will start meeting every other week starting next week. Howard Meister will be stepping off of this committee. Plans to have a report for next board meeting.

OLD BUSINESS:

Motion made to table the expansion to the next academic (2015-16) year: Ed Morse

Second: AJ Grube

Vote: All in favor

NEW BUSINESS:

We just completed our yearly audit from Petway Mills. The audit had no findings and everything was all clear.

Retreat: (Per AJ Grube) Discussed a retreat between the Summit Board and Foundation Board with Danny Howell. Plan is to hold retreat in June. Dates are being considered at this time.

Future Calendar:

Tues. 3/31/15	9:00 am	Lottery
Wed. 4/8/15	4:30 pm	Board Meeting
Mon. 6/1/15	4:30 pm	End of Year Picnic
Wed. 6/3/15	4:30 pm	Board Meeting
Fri. 6/5/15	10:00 am	Graduation/Final Day of School

Adjournment:

Motion to adjourn the meeting made by: Ed Morse

Second: Scott Westendorf

Vote: All in favor.

Meeting adjourned at 6:10 p.m.