

**MINUTES OF THE SUMMIT CHARTER SCHOOL
BOARD OF TRUSTEES**

October 7, 2015

Report By: Rachel Dyer, Treasurer

The October 7, 2015 meeting of the Summit Charter School Board of Trustees was called to order at 4:30 pm by AJ Grube, Chairman, presiding.

Attended – Voting Members: Travis Boswell, AJ Grube, Ed Morse, Charlie Myers, Edward Cole, Rachel Dyer, Scott Westendorf

Attended – Non-voting Members: Danny Howell, Marie Starkings, Gretchen Kapity,

Absent - Voting Members: Sergio Barranco, Tammy Bryson, Sam Edgens, Wes Stone,

Absent - Non-Voting Members: Hannah Moody

Visitors: Andrew Angle, Barbie Harper

Approval of Minutes from September 9, 2015 Board Meeting:

Motion made by Charlie Myers to approve the minutes.

Second: Ed Morse

Vote: All in favor. Minutes approved.

Open Period/Public Comment:

SCS Foundation Board Update (Bonnie Foxworth):

SFA Update (Nicole Wade):

Summitfest has been moved to the 17.

The next SFA meeting will Nov 16. There will be a workshop on internet safety.

FACULTY UPDATES

Curriculum Representative (Hannah Moody):

Campus Culture Representative (Gretchen Kapity):

The bullying policy was sent out to all Summit families. All grades 4-8 have met with Ms. Bennet to discuss bullying. Students have received an anonymous survey that will help the committee compile data to see if there are areas of concern regarding bullying on campus. This committee is meeting next Tuesday to go over the data. Ms. Bennet will have a talk with kindergarten through third grade about how to be a good friend to others.

NEW BUSINESS

Proposed revisions to Board of Trustees bylaws (Edward Cole)

There have been changes to the Bylaws of The Summit Charter School. We will be voting on these at the January meeting. Changes: Edward Cole made the document gender neutral. He updated references to the statutes. Towards the end of the Bylaws, he listed that we are to be nonsecretarian. He updated the nondiscrimination section. He changed the number of voting members from 21 to 15. Terms of trustees can be expanded until their office terms are over. We are going to have 8 meetings annually instead of 5, unless the state dictates otherwise. The board is responsible for setting goals and objectives for the Director and performing regular reviews of the Director's performance.

Changes that still need to be made: We will clarify that the ex-officio meetings are non-voting. We will vote every two years, not yearly. Anyone voted into an existing officers role will only finish out the duration of that role.

EDWARD COLE IS THE NEW VICE CHAIR!!!!

2017 Charter renewal (timeline and instructions attached)

Our next step is to complete a self-study by Dec 17 online. April 11 is the day the renewal committee will come on campus for a visit. 2 representatives will want to confirm our self-study. They will talk to some parents, faculty, and board members and look at classrooms. We have to pay our renewal fee by July 8. Then they will meet in December, and in January of 2017, will send letters out to the schools. Currently, there are no issues with our charter getting renewed. This will hopefully be a 10 year renewal.

Director's Report by Danny Howell:

Enrollment Report: 2015-2016 Student Count: (K: 24/0 Waitlist), (1st: 25/ 10 Wait.), (2nd: 23/ 0 Wait.), (3rd: 23/ 0 Wait.), (4th: 24/ 3 Wait.), (5th: 23/ 0 Wait.), (6th: 24/ 1 Wait.), (7th: 23/ 0 Wait.), (8th: 11/ 0 Wait.) TOTAL: 200/17 Positions Available/14 Waitlist. We have held steady since the first week of school.

Kickoff SFA: We had a high percentage of parents attend. SFA included workshops for parents to attend that focused on helping children with schoolwork. November 16 will be our next SFA meeting. **Faculty and staff:** Shelby Johnson is our new 2nd grade teacher's aid. **Vision screening:** Essilor Vision Foundation came today and screened 88 children. Eyeglasses were given out to some of the children who needed them. **Staff development:** We had our first Staff Development Day on Sept 24, focusing on Garden Curriculum and EOG testing data. After reviewing the EOG testing data, action steps were created for all grades and ELL students. Our number of ELL students has doubled from last year: 12 students last year to 25 students this year. **Hosting Chinese students:** We are investigating being a host school for 8-12 Chinese students this winter to come shadow at Summit for two weeks. Students would stay with families. It would be a great opportunity for our students to learn more about the Chinese culture and to expand their horizons. **Cashiers Area Chamber of Commerce:** Danny met with Stephanie Thompson of the Cashiers Area Chamber of Commerce to brainstorm ideas about Summit and the future. **Lego Robotics:** Brad Hughes and Paul Yanik will lead Lego Robotics at Summit for grades 4-8. The Foundation Board granted us \$1500 to begin this program. The first set of materials have been ordered. **Book Fair:** A successful Book fair was just completed yesterday. **Sports:** Cross Country is having their championships today at Tallulah Falls. We received second place. Our soccer team is playing Rabun Gap I the Championship game today at 4:30. Basketball practice begins Oct 12. This year we will field a boys and girl's basketball team. **Infrastructure Upgrade:** An enterprise class network upgrade will be installed the weekend of October 9-11. This upgrade is made possible from the proceeds from the CCSV Golf tournament and auction.

UPCOMING EVENTS:

Thursday	10/08	7 th Grade Climbing Overnight
Wednesday	10/14	6 th Grade Earthshine Overnight
Saturday	10/17	Summitfest (1:00 – 4:00 p.m.)
Monday	10/19	Progress Reports Sent Home
Wednesday	10/21	Parent/Teacher Conferences / No School for Students
Friday	10/23	Picture day
Tues. – Thurs.	10/27-29	ERB Testing for Grades 3-5
Tues. – Thurs.	11/3-5	ERB Testing for Grades 6-8
Thursday	11/5	Board of Trustees meeting

Ed Morse made a motion to move into closed/executive session. Edward Cole seconded the motion. Unanimous vote. Board went into closed/executive session.

COMMITTEE REPORTS

Expansion Committee (AJ Grube):

No Report

Facilities (Marie for Scott Westendorf):

No Report

Finance (Rachel Dyer):

No Report

Strategic Planning (Wes Stone):

No Report

Trustee (Ed Morse):

No Report

NEW BUSINESS:

None

OTHER BUSINESS:

None

Adjournment:

Motion made by Ed Morse to adjourn the meeting.

Second: Charlie Myers

Vote: All in favor.

Meeting adjourned at 6:15 p.m.