

## Minutes of The Summit Charter School, Inc.

### Board of Trustees

March 12, 2018

Report by: Collins Zimmer, Secretary

Voting Members Attending: Edward Cole (Chair); Ann Betty (Vice Chair); Collins Zimmer (Secretary); Tammy Bryson (Treasurer); Tim Spilliards; Jerry Blackburn; Katie Bumgarner; Andrew Angle; Linda Quick

Voting Members Absent: Scott Westendorf; Travis Boswell

Non-Voting Members Attending: Danny Howell (Director); Marie Starkings (Business Manager); Gretchen Kapity (Faculty Board Member); Sutton Turner (Faculty Board Member); Josh Crawford (Foundation Board Member)

Visitors: John Lehotsky (Foundation Board Member)

There were no questions or comments made during Open Period/Public Comment.

The March 12, 2018 meeting of The Summit Charter School, Inc. Board of Trustees was called to order at 4:45 p.m. with Edward Cole, Chair, presiding.

All attending recited the Summit Pledge.

Approval of Minutes: Katie Bumgarner moved that the Minutes from the February 15, 2018 meeting be approved. The motion was seconded by Tammy Bryson and was approved unanimously.

Director's Report: Danny Howell presented his Director's Report, a copy of which was distributed at the meeting. He addressed current and new student enrollment as well as faculty updates. Danny Howell announced the selection of Scott Whitman as the High School/ Middle School Science teacher for the 18-19 school year; he will continue to teach PT STEAM and Duke Tips enrichment and soccer. Jesse Loyd will be teaching History and Chorus for the Middle and High Schools. Brittany Schiele, one of our current first grade teachers, will loop up to 2<sup>nd</sup> grade for next year and serve as one of the two 2<sup>nd</sup> grade lead teachers. Kate Qemali, our current 1<sup>st</sup> grade teacher assistant, will become the lead 1<sup>st</sup> teacher in Brittany Schiele's absence for the remaining six weeks of the school year. Danny Howell shared High School updates regarding informational meetings, renewed interest, curriculum, and open job positions. Summit conducted a successful lock down drill on February 22<sup>nd</sup>, worked with officers from Blue Ridge Security on campus, and is currently upgrading existing campus security to incorporate new cameras in various campus-wide locations. This June, representatives from Summit will attend an Active Shooter Certification Training seminar in Asheville. Danny Howell reviewed important dates and events.

#### Committee Reports:

- Facilities: There was nothing new to report.
- Finance: Tammy Bryson and Marie Starkings continue to work on the budget.
- Strategic Planning: A meeting is planned for Saturday, March 24<sup>th</sup>.
- Trustee: There are two available positions on the Board.

Other Committee/Sister Organization Reports:

- Foundation/Fundraising: Members revisited fundraising initiatives.
- Construction: Edward Cole briefly updated the group with construction timelines.
- High School: Danny Howell discussed updates in his Director's Report.
- Campus Culture: Ann Betty and Collins Zimmer shared updates.
- SFA: Katie Bumgarner said the March 13<sup>th</sup> SFA meeting will coincide with an art show and a chorus performance. Andrea Chalker will be in attendance.

Other Business: There was a discussion about hiring a School Resource Officer to patrol campus. Board members also discussed class sizes in K-5 and showed interest in the research and vision that the administration presented. Decisions for future class sizes and a 4/5-year vision will be voted on promptly.

Ann Betty motioned to adjourn the meeting, Tim Spilliards seconded, and the meeting was adjourned.