

Minutes of The Summit Charter School, Inc.

Board of Trustees

October 20, 2020

Report by: Collins Zimmer, Secretary

Voting Members Attending: Ann Betty (Chair); Betsy Helms (Vice Chair); Collins Zimmer (Secretary); Robin Tanner, Elisabeth Hoffman, Tim Boeve, and Travis Boswell.

Voting Members Absent: Edward Cole and David Billingsley (Treasurer)

Non-Voting Members and Foundation Board Members Attending: Kurt Pusch (Head of School); Marie Starkings (Business Officer); Josh Crawford (Foundation Board Chair); Rob Hunter (Foundation Board Vice Chair)

The October 20, 2020 meeting of The Summit Charter School, Inc. Board of Trustees was called to order at 4:30p.m. with Ann Betty, Chair presiding.

All attending recited the Summit Pledge.

Approval of Minutes: Elisabeth Hoffman moved that the Minutes from the September 15, 2020 meeting be approved. The motion was seconded by Betsy Helms and was approved unanimously.

Director's Report: Kurt Pusch presented his Head of School Report, a copy of which was distributed at the meeting. He addressed the weekly voluntary testing service, COVID operations for Quarter 2, and two student cases / zero employee cases to date. He shared faculty updates including Mrs. Kristina Moore leaving for family reasons, the hiring of Miss Leigh Martin (MS ELA), the hiring of Ted Wisniewski as a long-term substitute for 2nd grade for the rest of the school year, and Susan Smith to fill the newly added Math Interventionist position serving grades 4-8. Kurt Pusch shared the launch of the Family Fund and gave updates on the Booster Club and banner sales as well as Sports, Arts & Clubs Quarter 2 operations. He delved into the school's listed priorities: Excellence in Academics, Strength of Identity, and Financial and Talent Sustainability. He highlighted the High School's progress toward college preparedness, admissions, and matriculation. There was further discussion about ACT pre-tests and grades.

There was a brief discussion about the Amended Budget. We are waiting on final numbers from the state.

After a brief discussion, Robin Tanner motioned to accept the proposal to hire M.C. Pusch for the Development Assistant position. The motion was seconded by Elisabeth Hoffman and was approved unanimously.

A draft of the 2020 Summit Charter School Strategic Plan was distributed electronically days prior to the meeting and a physical copy was distributed at the meeting. The goal is to make any final suggestions to be adapted to the Plan and move toward adopting the Plan by November's next Board of Trustees meeting. Faculty representatives Gretchen Kapity and Jesse Loyd both suggested the Fine Arts program to be added to the Strength of Identity portion of the Plan.

There was a proposal to allow a local horticulturalist / entomologist the use of a designated portion of Summit's land for a daylily garden with Summit receiving a portion of the lily sales profits. The school identified the following benefits: educational value, financial resource value, and the opportunity to develop a community partnership. Concerns about future campus use and layout was discussed. In addition to a facilities usage agreement, there was a recommendation to create additional compliance policies and agreements for this and future partnerships.

Treasurer's Report: Ann Betty discussed the 2020 Treasurer's Report. The Budget Amendment will be presented at the November board meeting. We are still awaiting confirmed ADM funding from the state).

Committee Reports:

- Development: Kurt Pusch presented Melissa Hudson's Development Update. Updates included the official launch of the One Summit Family Campaign, suggested giving levels, and a copy of the mailer scheduled to go to Summit families. Board members were shown fundraising numbers prior to launch and current SCS Grants via Grant Writing. Kurt Pusch also highlighted the 2021 CCSV Member Charity Event benefiting Summit and Blue Ridge as well as the new Foundation fundraising event, the 2021 SCSF Festival of Trees. Anyone wishing to help, please contact Melissa Hudson.
- Facilities: SCS Board of Trustees is seeking to fill this committee position. Josh Crawford will seek representation on the Foundation Board for this joint committee.
- Governance: Nothing new to report.
- Curriculum: Nothing new to report.
- Strategic Planning: Ann Betty and Kurt Pusch presented the Draft and is awaiting Board feedback with the intent of adopting the Strategic Plan at the November meeting.
- SFA: Collins Zimmer shared SFA's 2020-21 vision and efforts to support our Faculty and Staff and the desire to connect new and remote families. There is a Literary Costume Day and Pumpkin Contest scheduled for October 30th. Efforts are ongoing.

Faculty Appreciation per quarter

1st Quarter: Ann Betty and Collins Zimmer (mid-October)

2nd Quarter: TBA

3rd Quarter: Robin Tanner and Betsy Helms

4th Quarter: TBA

Our next meeting will take place on November 17th, 2020.

There was a motion to adjourn the meeting and the meeting was adjourned.