

Minutes of The Summit Charter School, Inc.

Board of Trustees

November 17, 2020

Report by: Collins Zimmer, Secretary

Voting Members Attending: Ann Betty (Chair); Betsy Helms (Vice Chair); Collins Zimmer (Secretary); Robin Tanner, Tim Boeve, and Travis Boswell.

Voting Members Absent: Edward Cole, David Billingsley (Treasurer); Elisabeth Hoffman, Josh Crawford (Foundation Chair); and Rob Hunter (Foundation Board Vice Chair)

Non-Voting Members and Foundation Board Members Attending: Kurt Pusch (Head of School); Marie Starkings (Business Officer), Tracie Jernigan (SFA), Gretchen Kapity (Faculty Rep), Orlando Buck (Faculty Rep), and Jesse Loyd (Faculty Rep)

The November 17th, 2020 meeting of The Summit Charter School, Inc. Board of Trustees was called to order at 4:30p.m. with Ann Betty, Chair presiding.

All attending recited the Summit Pledge.

Ann Betty introduced Boris Krueger to board and non-board members present. Boris introduced himself and agreed to work on the Facilities Committee if elected.

Betsy Helms motioned to nominate Boris Krueger to the Board of Trustees. Robin Tanner seconded and the motion was unanimously approved.

Approval of Minutes: Travis Boswell moved that the Minutes from the October 20, 2020 meeting be approved. The motion was seconded by Tim Boeve and was approved unanimously.

Head of School Report: Kurt Pusch presented his Head of School Report, a copy of which was distributed at the meeting. The weekly voluntary COVID-19 testing service will continue through December 14th until further notice. Kurt discussed COVID operations for the Second Quarter and reported no additional cases to date. Kurt gave a financial update with the Treasurer's Report (10/30/2020). Marie Starkings confirmed that the PPP loan has been fully forgiven. Kurt discussed Family Fund progress, current fundraisers (gift wrap and tamale sales), and goals. He discussed after-school clubs, sports, and Booster Club updates.

There was a brief discussion on the internet bandwidth and connectivity issues in the classrooms of Kelly Buck and Kim Stiwinter. Kurt and Ken Lucas will continue to pursue a solution.

Kurt continued with his key priority updates: Excellence in Academics, Strength of Identity, and Financial and Talent Sustainability. He highlighted efforts in the math and writing programs as well as college admissions and matriculation. He debriefed members on the First Quarter Faculty and Parent Survey and shared updates on the recent Open House, student recruitment, and 2021-22 applications to date.

A draft of the 2020-21 Summit Charter School Amended Budget was distributed electronically days prior to the meeting and a physical copy was distributed at the meeting. There was a brief discussion about the proposed Amended Budget. Tim Boeve motioned to approve the Amended Budget and Boris Krueger seconded the motion. The Budget was unanimously approved.

An updated draft of the 2020 Summit Charter School Strategic Plan was distributed electronically days prior to the meeting and a physical copy was distributed at the meeting. There was a brief discussion about the proposed Strategic Plan. Travis Boswell motioned to approve the Strategic Plan and Collins Zimmer seconded the motion. The Strategic Plan was unanimously approved and will be revisited in the next few years.

Treasurer's Report: Kurt Pusch presented the Treasurer's Report during his Head of School Report.

Committee Reports:

- Development: Kurt Pusch presented Melissa Hudson's Development and Marketing Update. Updates included the current One Summit Family Campaign progress (given and pledged) as well as awarded and pending SCS grants. Kurt Pusch also thanked new member Boris Krueger for directing a couple granting opportunities to SCS.
- Facilities: Boris Krueger will be on the Facilities Committee and will be joined by Don Glisson from the Foundation Board. They will work together with Marie Starkings and assist in developing a Master Plan.
- Governance: Nothing new to report.
- Curriculum: Nothing new to report.
- Strategic Planning: The Strategic Plan was approved earlier in the meeting.
- SFA: Collins Zimmer shared SFA's successful pumpkin contest, staff appreciation efforts, afternoon carline improvements, and efforts underway to explore a virtual music/talent event in the Winter. SFA will meet via Zoom in December.

Faculty Appreciation per quarter

1st Quarter: Ann Betty and Collins Zimmer

2nd Quarter: Boris Krueger and Tim Boeve (December 4th)

3rd Quarter: Robin Tanner and Betsy Helms (January 15th)

4th Quarter: TBA

Our next meeting will take place on December 15th, 2020.

There was a motion to adjourn the meeting and the meeting was adjourned.