

Minutes of The Summit Charter School, Inc.

Board of Trustees

December 15, 2020

Report by: Collins Zimmer, Secretary

Voting Members Attending: Ann Betty (Chair); Betsy Helms (Vice Chair); David Billingsley (Treasurer); Robin Tanner, Edward Cole, Elisabeth Hoffman, and Travis Boswell.

Voting Members Absent: Collins Zimmer (Secretary), Tim Boeve

Non-Voting Members and Foundation Board Members Attending: Kurt Pusch (Head of School); Marie Starkings (Business Officer); Rob Hunter (Foundation Board Vice Chair)

The December 15, 2020 meeting of The Summit Charter School, Inc. Board of Trustees was called to order at 4:30p.m. with Ann Betty, Chair presiding.

All attending recited the Summit Pledge.

Approval of Minutes: Betsy Helms moved that the Minutes from the November 17, 2020 meeting be approved. The motion was seconded by Elisabeth Hoffman and was approved unanimously.

Director's Report: Kurt Pusch presented his Head of School Report, a copy of which was distributed at the meeting. He addressed the weekly voluntary testing service (extended through February), updated COVID operations including state-wide mask-requirements, and no new cases to date. He shared faculty updates including Mr. Gilleland (Music K-5 and Performing Arts 6-11) and Miss Leigh Martin's (MS ELA) departure. Dr. Moody and Mrs. Chalker will teach MS ELA for the remainder of the school year. Summit is seeking to fill Gilliland's position. Kurt Pusch gave a report on Family Fund, the "One Summit Family" campaign progress, as well as fundraising activities. We reached our goal the matching gift milestone and now the focus is on participation. The Fall sports season has concluded, and Winter sports practices have commenced. New Winter clubs have launched including homework, strategic games, frisbee sports, jazz band, climbing, fly fishing, and art honor society. The Booster Club is purchasing a new trophy case for the gym and banner sales are still underway. He delved into the school's listed priorities: Excellence in Academics, Strength of Identity, and Financial and Talent Sustainability. Preliminary results in 1st-5th grade show an increase in the percent of students on or above grade level from 47% at the beginning of the year to 89% in December (3rd grade mid-year data not yet reported); K-8 students showed an average of 1.6 years of growth in reading between August and December.

Three additional asynchronous learning days were approved for the second semester and will be added to the calendar.

Treasurer's Report: David Billingsley discussed the November 2020 Treasurer's Report. Expenses are trending below budget to date. The PPP loan has been forgiven and paid back.

Committee Reports:

- Development: Kurt Pusch presented Melissa Hudson's Development and Marketing Update. Board members were shown fundraising numbers since the campaign launch and current SCS grants via grant writing. The Foundation will be gifting each faculty and staff member a \$100 gift card and will also host a Back-to-School lunch after the winter break.
- Facilities: Working with original installer of internet in the 4th & 5th grade classrooms to improve internet connectivity.
- Governance: The Committee developed a Community Facilities Use Policy and distributed the policy during the meeting for board review. We hope to discuss and approve this policy at January's meeting.
- Curriculum: Nothing new to report.
- Strategic Planning: Approved Strategic Plan last month. Kurt will present and share the Strategic Plan with faculty and staff on January 4th. He will then share with families around the week of January 11th and will post the Plan to website.
- SFA: Efforts are ongoing.

Faculty Appreciation per quarter

1st Quarter: Ann Betty and Collins Zimmer

2nd Quarter: Boris Krueger and Tim Boeve (12.4.20)

3rd Quarter: Robin Tanner and Betsy Helms (1.15.21)

4th Quarter: TBA

Our next meeting will take place on January 19th, 2021.

There was a motion to adjourn the meeting and the meeting was adjourned.