

**MINUTES OF THE SUMMIT CHARTER SCHOOL
BOARD OF TRUSTEES**

November 16, 2016

Report By: Charlie Myers, Secretary

The November 16, 2016 meeting of the Summit Charter School Board of Trustees was called to order at 4:30 pm, with Edward Cole, Vice-Chair, presiding.

Attended – Voting Members: Bill Howard (via telephone), Scott Westendorf, Travis Boswell, Charlie Myers, Edward Cole, Ann Betty

Attended – Non-voting Members: Danny Howell, Gretchen Kapity

Absent – Voting Members: Sam Edgens

Absent – Non-Voting Members: Hannah Moody

Visitors: None

Consideration of Minutes from October 12, 2016 Board Meeting: Minutes approved. Vote: All in favor.

Open Period/Public Comment: None

Foundation Board Update: Danny Howell provided an update regarding the Foundation Board’s continuing efforts with fundraising and planning for high school classrooms and facilities.

Summit Family Association Update: No SFA report given; Danny updated the Board regarding the November 7 SFA meeting, which was well attended and very productive.

Director’s Report: Danny reviewed the Director’s Report, which was distributed at the meeting.

Committee Reports:

Expansion Committee: None

Facilities Committee: None

Finance Committee: None

Strategic Planning Committee: Charlie Myers, Strategic Planning Committee Chair, gave an update on early thoughts and activities related to updating Summit’s Strategic Plan. The term of the current plan is 2014 – 2017. Based on the Board’s guidance, the Committee will provide a recommended course of action and timeline for updating the Strategic Plan in the coming weeks.

Trustee Committee: None

Faculty Updates:

Curriculum Representative: None.

Campus Culture Representative: Gretchen Kapity provided an update about the school’s new positive behavior incentive plan (does it have a formal name?).

Old Business: None.

Other Business: Next Board of Trustees meeting will be December 14th. Teacher appreciation efforts:

- November – Cole & Bryson
- December – Spilliards & Morse
- January – Myers & Howard

Upcoming Events: Tentative date for Summit faculty and staff Holiday celebration – December 8th

Executive Session:

Adjournment: Meeting adjourned at 5:55 p.m.