

**MINUTES OF THE SUMMIT CHARTER SCHOOL
BOARD OF TRUSTEES**

February 24, 2016

Report By: Amanda Stoltzfus, Secretary

The February 24, 2016 meeting of the Summit Charter School Board of Trustees was called to order at 4:30 pm by AJ Grube, Chairman, presiding.

Attended – Voting Members: Ed Morse, Amanda Stoltzfus, Sergio Barranco, Wes Stone, Rachel Dyer, AJ Grube, Tammy Bryson, Travis Boswell, Scott Westendorf, Edward Cole

Attended – Non-voting Members: Nicole Wade, Gretchen Kapity, Danny Howell, Marie Starkings, Hannah Moody

Absent - Voting Members: Charlie Myers, Sam Edgens

Absent - Non-Voting Members: Bonnie Foxworth

Visitors: None

Approval of Minutes from January 19, 2016 Board Meeting:

Motion made by Ed Morse to approve the amended minutes.

Second: Wes Stone

Vote: All in favor. Minutes approved.

Open Period/Public Comment:

Note read from Marcie Snowden thanking the board for the chocolate left in the staff room.

Summit Family Association Update (Nicole Wade):

3/11 – Talent Show

3/14 – SFA Meeting/Family Game night

5/2 – 5/6 – Teacher Appreciation

5/12 – Final SFA/Art Show/Odyssey of the mind etc.

AJ: We have \$450 for a lunch for teachers/staff. Nicole Wade will handle this. Will be held on 4/22 for 29 staff.

AJ: 4/18 – Charter School renewal visit from the state.

FACULTY UPDATES

Curriculum Representative (Hannah Moody):

SFA meeting on May 12th. Students will be working on projects that will be on display in the classrooms. This will also be an art show.

Campus Culture Representative (Gretchen Kapity):

Middle school teachers are currently working on revising discipline policy and athletics policy.

Director's Report (Danny Howell):

1. Discussed recent murder across the street from the school. That morning, the school looked into lock-down but was told from Jackson County Sheriff's office that it was a suspicious death but there was no danger to the school or community. The school did not go into lock down. Danny followed up with an email to the families that day. We have given turned over our surveillance video.
2. Enrollment Report – We currently have 205 students enrolled at Summit. We have added 5 new students since we opened up the two additional spots in each grade. Our new students are:
 - a. Total current Enrollment as of 2/16/16 is 205. K – 24, 1 – 25, 2 – 24, 3 – 22, 4 – 26, 5 – 24, 6 – 25, 7 – 23, 8 – 12. We have 9 on 1st grade waiting list. We have 2 new K students beginning in mid March to bring us to a total of 207 students. We have a set of twins that are being called now on 1st grade waiting list. Update: Met with the family. They will be enrolling and starting next week.

3. We hosted our 1st Open house on Jan. 26th. We have 8 families with 11 potential Summit students in attendance. Open Houses are used to showcase Summit Charter School and to invite potential students and their families to the campus.
 - a. We hosted our 2nd Open House on Tuesday, Feb. 23 at 9:30 a.m.
 - i. We had a total of 11 families attend the Open House
 - ii. The majority of the families would be K students next year
 - iii. We had 3 families from the Gordon Center in Highlands
 - b. We will have parents and faculty offering tours of the school, allow the visitors to watch a roundup in progress and have a short power point presentation in the library to talk about Summit and introduce the admin staff. We will have coffee and light snacks for our guests.
4. The Self Study for our Charter Re-newel is completed and has been submitted.
 - a. Our visit to the school by State officials on April 18th.
 - b. We received a letter from the Office of Charter Schools on 1/15/16 indicating that our Self Study has been received and that our school is in compliance in all areas.
 - c. We will be renewing for a 10-year period. The final part of the renewal process is the visit on April 18th.
5. NetClassroom – Summit Charter School has owned NetClassroom for several years. NetClassroom is a feature of our current Blackbaud system. We are beginning a training period for our faculty and staff to fully take advantage of the functionality and features available to our students, faculty and parents. Our goal is to role out the new enhancements for the beginning of the 2016-17 academic year. The new features will be especially appealing to our families giving them more updated information, grades, announcements etc.
6. The billboard is up on 107 in Sylva ¼ mile from Wal-Mart. I would like to use this initially for enrollment purposes. The billboard is a 6 x 12 in a great area for our perspective students.
7. Allison Mattis has agreed to be our Long Term Sub for Kate Qemali during her upcoming maternity leave. (1st grade Teacher's Assistant to Sutton Turner) Allison actually started today. Update at the time of meeting: Allison started last week.
8. Digital media and technology are evolving at a dizzying pace, both unlocking extraordinary opportunities and posing real risks for young people. Students are using the immense power of the Internet and mobile technology to explore, connect, create, and learn in ways never before imagined, both in and out of the classroom. But issues that emerge from this 24/7 "connected culture," such as cyberbullying, privacy lapses, and uncertainty about which information to trust online, are surfacing both in schools and at home.

Summit Charter School sees these as teachable moments. We believe that digital citizenship skills have become essential for students in the 21st century, especially in schools like ours that are using technology to transform learning. That's why we are committed to teaching our students how to think critically, behave safely, and participate responsibly. **Summit Charter School has just been approved as a Common Sense Digital Citizenship Certified School, an honor that recognizes our efforts in teaching digital literacy and citizenship to young people and engaging the entire school community in this important discussion.** This recognition is provided by Common Sense Education, part of a national nonprofit organization dedicated to improving the lives of kids and families by providing the trustworthy information, education, and independent voice they need to thrive in a world of media and technology.

9. We have our 2016-17 calendar completed and waiting to be approved at this board meeting.
Motion made by Sergio Barranco to approve the 2016-17 calendar.
Second: Ed Morse
Vote: All in favor. Calendar approved.
10. Our spring sports have begun with Tennis practicing at the Trillium Indoor tennis facility. Our Golf team will begin in couple of weeks.
 - a. Our Girls basketball team had a very successful season finishing in 3rd place in the conference in their first year of play.
 - b. Our Boys basketball team finished the year 10-5 and made it to the Conference Championship for the first time in school's history.
11. Our Book club kicked off this week as well as Girls on the run.

12. We now have 110 new iPads and cart in house being prepared to be implemented. These are the iPads purchased from grant money the past 6 months. Our plan to implement is as follows:
- a. 26 for K-2 for classroom use
 - b. 26 for 3-5 for classroom use
 - c. 70 iPads available for a 1 to 1 iPad program for all Middle School students (iPads will stay on campus and be used during the school day this year. If we are able to acquire the necessary e-textbooks, we will send the iPads home with MS students next year.
 - d. 4 iPads to EC
 - e. 14 iPads to lead teachers
 - f. An additional 20 iPads will be kept for checkout in the Technology room.

Upcoming Events:

February 24th – School Board Meeting at 4:30
March 11 – Talent Show
March 16th – School Board Meeting at 4:30
March 21st = Progress Reports Sent home
March 22nd – Open House at 9:30 a.m.
March 28 – April 1 – Spring Break

Marie Starkings: Hannah Moody and Beth Poteet were issued the Coward Grant for Continuing Education. Marcie Snowden requested for a year – 5 Rosetta Stone subscriptions for our Spanish speaking children.

NEW BUSINESS:

Discussion of proposed high school budget plan.

Danny showed and explained proposed budget.

Motion made by Ed Morse for vote of confidence for the proposal of the financial plan for the high school that Director, Danny Howell, brought to the table today.

Second: Wes Stone

Vote: All in favor.

AJ: What is the plan for telling the parents? Danny: Would like to present this at the last SFA meeting in May.

OTHER BUSINESS:

- Next meeting will be March 16th.

Teacher Appreciation:

- February – Boswell & Bryson
- March – Stone & Westendorf
- April – Cole & Dyer
- May – Myers & Stoltzfus

Adjournment:

Motion made by Ed Morse to adjourn the meeting.

Second: Tammy Bryson

Vote: All in favor.

Meeting adjourned at 6:03 p.m.