

**MINUTES OF THE SUMMIT CHARTER SCHOOL
BOARD OF TRUSTEES**

April 13, 2016

Report By: Amanda Stoltzfus, Secretary

The April 13, 2016 meeting of the Summit Charter School Board of Trustees was called to order at 4:30 pm by AJ Grube, Chair, presiding.

Attended – Voting Members: Amanda Stoltzfus, Ed Morse, Scott Westendorf, Tammy Bryson, Sergio Barranco, Wes Stone, AJ Grube, Charlie Myers, Edward Cole

Attended – Non-voting Members: Danny Howell, Marie Starkings, Gretchen Kapity, Hannah Moody

Absent - Voting Members: Rachel Dyer, Travis Boswell, Sam Edgens

Absent - Non-Voting Members: Nicole Wade

Visitors: None

Approval of Minutes from March 16, 2016 Board Meeting:

Motion made by Ed Morse to approve the minutes.

Second: Wes Stone

Vote: All in favor. Minutes approved.

Open Period/Public Comment:

None

SCS Foundation Board Update (Danny Howell):

Next meeting coming up in a couple of weeks. Bonnie Foxworth has stepped down. Shannon Hargrove will possibly fill in for the next couple of months. Met with Sam Edgens. Getting cost estimates on plans.

Summit Family Association Update (Nicole Wade):

No Report

FACULTY UPDATES

Curriculum Representative (Hannah Moody):

During the previous board meeting it was announced that Hannah Moody would be a part-time Curriculum Specialist next school year. Hannah has been working on a method that would increase faculty accountability in the areas of place-based education and common core. In efforts to increase rigor across the campus, Hannah will create a ‘month at a glance’ form that teachers will fill out and return to her each month. The purpose will be two-fold. The forms will allow for accountability that teachers are making efforts to teach state mandated curriculum as well as provide Hannah with a look at how she can help teachers in their efforts to improve place-based education and common core.

Classrooms are preparing the next SFA meeting on May 12th. Individual classrooms will showcase what their class has been working on this semester. The art show will also be going on simultaneously in the library, as well as a Starving Artist gallery as a fundraiser.

Campus Culture Representative (Gretchen Kapity):

No Report

Director’s Report (Danny Howell):

1. Enrollment Report – We currently have 212 students enrolled at Summit. We have added 12 new students since we opened up the two additional spots in each grade. Our new students are:
 - a. **Total current Enrollment as of 4/7/16 is 212 students.** K – 26, 1 – 27, 2 – 25, 3 – 23, 4 – 26, 5 – 24, 6 – 25, 7 – 23, 8 – 13. We have 7 on 1st grade waiting list.
 - b. After conducting the lottery last week, we have the classes set for 2016-17 academic year as of 4/12/16. If all of these students stay we would begin the school year with 227 students with 17 on the waiting list.
 - c. Discussed moving to 28 students for the 2016-17 school year instead of waiting one more year.
2. Our Charter School Renewal site visit is scheduled for next Monday, April 18th. Representatives from the state office should arrive on campus around 1:00 p.m. for interviews and campus tour.

- a. We need 2 or 3 board members to be able to speak with the representatives for a few minutes.
 - b. We will also have parents, teachers and invite Foundation board members to be present for the visit and interviews.
3. Our Bridge the Gap Parent campaign kicked off last week. Our goal is to achieve 100% participation with all of our classes and to raise \$100,000.00 for the BTG Annual Fund.
 - a. After the first week we have 22% of the families that have contributed \$23,669.00.
4. We recently received a grant from the Rotary Club of Cashiers for \$2500 for our EC department. The funds will be used to:
 - a. Purchase a new Epson interactive white board to help students learn kinesthetically.
 - b. Teacher training in the Orton-Gillingham program, which is a direct instruction reading program proven to help students read more fluently.
 - c. Funds will also be used to help purchase some adjustable height desks that allow students to stand as they work, which is a research supported option that allows students with ADHD to better focus.
5. The 8th grade had a fantastic trip last week to the Barrier Island Environmental Education Center outside of Charleston, SC. Brad Hughes, Janis Brannon and Hannah Moody led the group on this trip.
6. Update on Faculty for 2016-17:
 - a. We have hired Lisa Lehotsky to fill our front desk receptionist position for 2016-17. Lisa is currently working at Cashiers Valley Preschool, and she will begin training with Sid the first week of May. Lisa and her husband John have their son Samuel in 2nd grade at Summit.
 - b. Mat Smith is staying at Summit as our Technology and Facilities Director. With the help of the Foundation, we are refurbishing the house to the left of the playground for Mat and his family to reside. We are excited that Mat will continue with Summit full time and be living on campus to help with security of the school. Mat and Jennifer's son Garrett, who used to attend Summit in 3rd grade, is now enrolled in our 5th grade.
 - c. 2nd grade – We are beginning interviews in the next week. We have several strong candidates.
 - d. K-8 Spanish – We have a strong candidate that is coming back in April 25th for an interview and to teach a sample lesson.
 - e. ELL – We are still looking at several options for this position because it is not a full time position. If our new Spanish teacher could also pass the praxis for ELL, we could make Spanish and ELL one position. If not, we are looking at potential part time candidates for the ELL position.
7. Important Dates:
 - a. April 22 – No School – Teacher Workday
 - b. May 9 – Interim Reports sent home
 - c. May 12 – SFA meeting and Art show

NEW BUSINESS:

- a. Plan for May Open House and communication with for parents regarding high school plan.
 - Electronic survey

OTHER BUSINESS:

Next meeting will be May 18th.

Will be electing new board members in May. Will send out a call for nominations in the Bear Express.

Teacher Appreciation:

- April – Cole & Dyer
- May – Myers & Stoltzfus

Adjournment:

Motion made by Ed Morse to adjourn the meeting.

Second: Wes Stone

Vote: All in favor.

Meeting adjourned at 5:30 p.m.