

**MINUTES OF THE SUMMIT CHARTER SCHOOL
BOARD OF TRUSTEES**

May 18, 2016

Report By: Tammy Bryson

The May 18, 2016 meeting of the Summit Charter School Board of Trustees was called to order at 4:50 pm by Ed Cole sitting in for AJ Grube, President.

Voting Members: Ed Morse, Sergio Barranco, Wes Stone, Rachel Dyer, AJ Grube, Tammy Bryson, Travis Boswell, Scott Westendorf, Edward Cole, Charlie Myers, Sam Edgens

Non-Voting Members: Nicole Wade, Gretchen Kapity, Danny Howell, Marie Starkings, Hannah Moody

Attended – Voting Members: Tammy Bryson, Travis Boswell, Edward Cole, Rachel Dyer, Scott Westendorf,

Voting Members by phone: Charlie Myers & AJ Grube

Attended – Non-voting Members: Gretchen Kapity, Danny Howell, Marie Starkings, Hannah Moody

Absent - Voting Members: Amanda Stoltzfus, Ed Morse, Sergio Barranco, Wes Stone, Sam Edgens

Absent - Non-Voting Members: Nicole Wade

Visitors: None

Approval of Minutes from April 13, 2016 Board Meeting:

Motion made by Travis Boswell to approve the minutes.

Second: Scott Westendorf

Vote: All in favor. Minutes approved.

Open Period/Public Comment:

None

SCS Foundation Board Update:

Danny: working on presentation to present to key donors and site plans for expansion.

Summit Family Association Update (Nicole Wade):

Danny: Great SFA meeting. 52% families represented. Gretchen did a fantastic job with the art show.

Sid was recognized for her outstanding work at SCS.

FACULTY UPDATES

Curriculum Representative (Hannah Moody):

EOG's will be this week and next week.

Campus Culture Representative (Gretchen Kapity):

Middle school working on service projects: helping at Humane Society and BGC

Director's Report (Danny Howell):

1. Enrollment Report – We currently have 213 students enrolled at Summit. We have added 10 new students since we opened up the two additional spots in each grade.
 - a. **Total current Enrollment as of 4/7/16 is 213 students.** K – 26, 1 – 27, 2 – 25, 3 – 23, 4 – 26, 5 – 25, 6 – 25, 7 – 23, 8 – 13. We have 7 on 1st grade waiting list.
 - b. We conducted the state mandated lottery the first week of April, and we have the classes set for 2016-17 academic year. If all of these students stay committed, we would begin the school year with 231 students with 17 on the waiting list.
2. Our last SFA meeting on Thursday, May 12th was a tremendous success with over 50% of our families represented at the meeting. Nicole Wade and her team have done a great job leading our SFA all year. During the meeting the following items were discussed:
 - a. Nominations needed for SFA officers for the 2016-17 school year

- b. Sid Long was presented a tree and honored by Nicole and by Jim Dunn, (former Summit Director), who worked with Sid for many years.
 - c. BTG Update
 - d. Results of the High Survey were shared and plans that our goal was to build a high school when the necessary capital is raised.
3. Our Bridge the Gap Parent campaign kicked off the first week of April. Our goal is to achieve 100% participation with all of our classes and to raise \$100,000.00 for the BTG Annual Fund.
- a. I am excited to report that the school families have reached \$100,000 for the first time in the school history; in fact, we have now gone over \$113,227.83. Our family participation rate is 83%.
 - b. Kindergarten and 1st grade were the Challenge winners for participation and total funds raised with a trip to Camp Merrie-Woode on May 16th.
4. The 8th grade had a fantastic trip last week to the Barrier Island Environmental Education Center outside of Charleston, SC. Brad Hughes, Janis Brannon and Hannah Moody led the group on this trip.
5. The 3rd grade recently concluded their trip to Atlanta visit the Georgia Aquarium and Atlanta Zoo.
6. Update on Faculty for 2016-17:
- a. We have hired Lisa Lehotsky to fill our front desk receptionist position for 2016-17. Lisa finished her work at Cashier Valley Preschool at the end of April, and she is now training with Sid for the month of May. Lisa and her husband John have their son Samuel in 2nd grade at Summit.
 - b. 2nd grade – We are in the interview process and have had several candidates on campus and are now going through the 2nd round of interviews that included teaching a live sample lesson.
 - c. K-8 Spanish – We have a strong candidate that we have offered the position to and are waiting for a response.
 - d. ELL – We are still looking at several options for this position because it is not a full time position. If our new Spanish teacher could also pass the praxis for ELL, we could make Spanish and ELL one position. If not, we are looking at potential part time candidates for the ELL position.
 - e. 5th grade Teachers aid position – We are currently taking applications for this position.
7. EOG testing schedule:
- a. May 19 3rd - 5th ELA Testing
 - b. May 20 3rd – 5th Math
 - c. May 23 7th & 8th Math 1 EOC
 - d. May 23 3rd – 5th Make-up
 - e. May 24 6th – 8th ELA Testing
 - f. May 25 6th – 8th Math
 - g. May 26 3rd Grade Read to Achieve
 - h. May 26 5th & 8th Science
 - i. May 27 & May 31st Make ups
8. Important Dates:
- a. May 26 – Lemonade Stand Kick-off at Orchard
 - b. June 1 – Foundation Board Meeting at 9:00 a.m. (Summit Library)
 - c. June 1 – Move up day at 11:15
 - d. June 2 – 8th Grade Graduation/Last Day of School
 - e. June 3 – Faculty Workday
 - f. June 15 – Foundation Exec. Comm. Meeting at 9:00 a.m. (Summit Library)

Proposal to move to 28 students per grade in Year 2016-17

* Revenue projections indicate that increasing class size to 28 students would net an additional \$175,589.00 after expenses. (see attached spreadsheet)

* 12 additional students would be added to the school from the 2016-17 waiting list.

These 12 students represent approximately \$87,000.00 of the \$175,589.00 revenue increase.

* We would gain the ability to add a PE Teachers assistant to allow us to split K-8 PE classes, offer improved supervision and separate girls and boys for activities at times.

* The Middle school classes would have the opportunity to split many of their core classes to two sections of 14 students offering an improved student/teacher ratio on a daily basis.

* We immediately begin increasing our base of students and families as we work toward adding a high school in 3 years.

* We narrow the gap considerably for the amount of funding we have to rely on from our Foundation each year to operate, as we are currently operating at a deficit of approximately \$275K.

Motion made to approve request to increase class size to 28: Travis Boswell

Second: Scott Westendorf

Discussion: This is the limit for the immediate future

Vote: All in favor

**Danny: Change in director's report with the net addition from increasing the class to 28 would be \$141,589.00
Instead of \$175,589.00

NEW BUSINESS:

Discussion and vote on slate of nominees for Board of Trustees.

Motion made by Travis Boswell to elect Tammy Bryson, Ann Betty, Tim Spilliards and Bill Howard to 3 year terms starting June 2016.

Second: Scott Westendorf

All in favor: motion approved

AJ Grube: Approved to add Lisa Lehotsky to sign checks and remove Sid Long.

OTHER BUSINESS:

Adjournment:

Motion made by Ed Cole to adjourn the meeting.

Second: Scott Westendorf

Vote: All in favor.

Meeting adjourned at 6:12 p.m.