

Minutes of The Summit Charter School, Inc.

Board of Trustees

December 11, 2017

Report by: Collins Zimmer, Secretary

Voting Members Attending: Edward Cole (Chair); Ann Betty (Vice Chair); Collins Zimmer (Secretary); Tammy Bryson (Treasurer); Scott Westendorf; Tim Spilliards; Travis Boswell; Andrew Angle; Katie Bumgarner, Linda Quick (via telecommunication)

Voting Members Absent: Jerry Blackburn, Bill Howard

Non-Voting Members Attending: Danny Howell (Director); Sutton Turner (faculty board member); Josh Crawford (Foundation Board Chair)

Visitors: Niki Conner, Dan Grube, Morgan Kennedy, Pam Myers, Philip and Lori Sealy, James Stewart-Payne, Paul Yanik, Wesley Satterwhite, Elizabeth Sealy, and Camden Myers (all departed following public comment).

During the Open Period/Public Comment, prior to meeting commencement, the visiting group of parents and students presented concerns to the board on the school's mission, communication and use of iReady along with proposed solutions. There was a brief period of discussion.

The December 11, 2017 meeting of The Summit Charter School, Inc. Board of Trustees was called to order at 5:00 p.m. with Edward Cole, Chair, presiding.

All attending recited the Summit Pledge.

Approval of Minutes: Ann Betty moved that the Minutes from the November 13, 2017 meeting be approved. The motion was seconded by Tammy Bryson and was approved unanimously.

Faculty Updates: Danny shared that a new P.E. assistant, Parker Swaringen, was hired; Kim Dainsberg (2nd grade) will be leaving her teaching position at the end of 2017; and Dr. Cornell had retired, stepping down from her role as Principal of Summit Charter School.

Director's Report: Danny Howell presented his director's report, a copy of which was distributed electronically and at the meeting and is attached to these minutes.

Principal Hiring Process: Members discussed academic and personality "wish list" for the future principal in an effort find a good fit for our faculty family. Danny Howell will assemble a committee of board and faculty to assist in the hiring process. Members also discussed the bylaws and assignment of responsibility for hiring decisions for the principal position (which was created at the end of the last school year) and the board's desire to be consulted in all such decisions for this position.

Committee Reports:

- Facilities: Scott Westendorf presented on recent minor repairs to playground.
- Finance: Tammy Bryson provided an update. Edward Cole presented the terms of a separation agreement with Dr. Cornell. Ann Betty motioned to approve the terms of the separation

agreement, Katie Bumgarner seconded, and the Board unanimously approved. Tammy Bryson raised the issue of whether to continue funding for the additional assistant in Kindergarten. Ann Betty moved that the board approve expenditure of an additional \$6,000 for these positions for the remainder of the school year and to request any funding for these positions from the foundation, if needed. The motion was seconded by Collins Zimmer and approved unanimously.

- Strategic Planning: Edward Cole and Danny Howell discussed a “town hall meeting” approach to community questions, solutions, and the circulation of ideas.
- Trustee: Travis Boswell had nothing new to report.

Other Committee/Sister Organization Reports:

- Foundation/Fundraising: Josh Crawford and Linda Quick shared their updates.
- Construction: Josh Crawford shared construction updates, asked for faculty input, and Danny Howell thanked all who helped over Thanksgiving weekend
- Campus Culture: Ann Betty addressed adding more faculty members to committee to assist in construction feedback. The committee plans to meet shortly to discuss class size alternatives.
- SFA: Katie Bumgarner shared that the Cashiers parade had been cancelled for this holiday season and that SFA had approved the purchase of additional art supplies. The next SFA meeting is in February.

Other Business: Danny Howell, Edward Cole and Ann Betty discussed several models for class size and long-term goals. Communication efforts between administration, faculty and parents were addressed with the end-goal “to clearly articulate the school’s philosophy, direction, and challenges.”

Edward Cole adjourned the meeting.