

Minutes of The Summit Charter School, Inc.

Board of Trustees

September 10, 2018

Report by: Collins Zimmer, Secretary

Voting Members Attending: Edward Cole (Chair); Ann Betty (Vice Chair); Collins Zimmer (Secretary); Travis Boswell; Andrew Angle; Linda Quick; Sarah Chapin; David Billingsly; Robin Tanner

Voting Members Absent: Tammy Bryson (Treasurer); Katie Bumgarner

Non-Voting Members Attending: Billy Leonard (Director); Andrea Chalker (K-8 Principal); Lauren Bennett (Upper School Principal); Marie Starkings (Business Manager); Joe Arrowood (Faculty Board Member); Kate Shelby (Faculty Board Member); Josh Crawford (Foundation Board Member)

No visitors attended. There were no questions or comments made during Open Period/Public Comment.

The September 10, 2018 meeting of The Summit Charter School, Inc. Board of Trustees was called to order at 4:30 p.m. with Edward Cole, Chair, presiding.

All attending recited the Summit Pledge.

Approval of Minutes: Linda Quick moved that the Minutes from the May 14, 2018 meeting be approved. The motion was seconded by Ann Betty and was approved unanimously.

Director's Report: Billy Leonard presented his Director's Report, a copy of which was distributed at the meeting. He addressed student enrollment--current, new, and withdrawn to date-- as well as faculty updates and objectives. A short survey was emailed to 170 parents and board members Friday, September 7th. From the 80 responses received, Billy Leonard highlighted top concerns as well as encouraging feedback.

The Board evaluated Yen Ling Leonard's credentials, determined she would report to Andrea Chalker, and Andrea Chalker will send an email to the Department of Instruction notifying them of these proceedings.

Linda Quick motioned to approve Yen Ling's contract, Sarah Chapin seconded the motion and the Board approved unanimously.

Lauren Bennett shared the experiences, stories, and growth experienced by the 9th grade trip to the Teton Science School in Jackson Hole, WY. Billy Leonard presented more information about joining the Teton Science School Place Network. Kate Shelby, previously a faculty member from the Teton Science School and our current 5th grade teacher at Summit, gave a passionate demonstration about place-based learning. Faculty and Board members decided to table this decision to join or not join, based upon the approval of resources, until the October meeting.

Linda Quick motioned that the current 9th grade class cease the acceptance of additional students, effective the 19th of October, 2018. Sarah Chapin seconded the motion and the Board approved unanimously.

There was a motion of approval to change the signatures on our school checking account removing Danny Howell and adding Billy Leonard, Andrea Chalker, and Lauren Bennett. Ann Betty motioned, Collins Zimmer seconded, and the Board approved unanimously.

Committee Reports:

- Facilities: Andrew Angle presented to the Board the journey, process, and victorious end-product that Summit school can and will provide a Security Resource Officer to patrol our school. A contract in in the works.
- Finance: Ongoing work is still being performed on the budget.
- Strategic Planning: There is a meeting date being set in the immediate future.
- Trustee: There was nothing new to report.

Other Committee/Sister Organization Reports:

- Foundation/Fundraising: Fundraising efforts, including the Parent Fund, are about to commence.
- Construction: Gym construction is set to be completed in by the end of November. The High School buildings are soon to follow.
- Campus Culture: There will be a meeting scheduled in the next month.
- SFA: There was nothing new to report.

Linda Quick motioned to adjourn the meeting, Collins Zimmer seconded, and the meeting was adjourned.