

Minutes of The Summit Charter School, Inc.

Board of Trustees

February 19, 2019

Report by: Collins Zimmer, Secretary

Voting Members Attending: Edward Cole (Chair); Ann Betty (Vice Chair); Collins Zimmer (Secretary); Linda Quick, Sarah Chapin, Robin Tanner, Travis Boswell, David Billingsley, Scott Westendorf

Voting Members Absent: Katie Bumgarner

Non-Voting Members and Foundation Board Members Attending: Billy Leonard (Director); Melissa Hudson (Development Director); Kate Schelbe (Faculty Board Member); Josh Crawford (Foundation Board Chair)

No visitors attended.

There were no questions or comments made during Open Period/Public Comment.

The February 19, 2019 meeting of The Summit Charter School, Inc. Board of Trustees was called to order at 4:30p.m. with Edward Cole, Chair presiding.

All attending recited the Summit Pledge.

Approval of Minutes: Travis Boswell moved that the Minutes from the January 8, 2019 meeting be approved. The motion was seconded by Scott Westendorf and was approved unanimously.

Director's Report: Billy Leonard presented his Director's Report, a copy of which was distributed at the meeting. He addressed current student enrollment (234) and current 2019-2020 application numbers. Billy Leonard requested Board feedback following the Place Based Education training session administered by Teton Science School on February 13th and shared feedback from the faculty after their professional development day with TSS February 14th.

Principal's Report: Andrea Chalker was not present to report.

Linda Quick motioned to elect David Billingsley to Treasurer on the Board of Trustees. The motion was seconded by Robin Tanner and approved unanimously.

Robin Tanner introduced the Board to "built environment" and shared the process and her progress creating the Summit Charter Connector Trail.

Committee Reports:

- Finance: The Finance team met last week. David Billingsley was brought into the committee. Budgeting and projection discussions will be ongoing for the next few months.
- Facilities/Safety: A contract for the SRO officer should be signed very soon. Upon completion of the Summit Center, a master facilities plan will be created by Scott Westendorf and John Lehotsky. The new playground, once erected, will be inspected regularly by Ken Lucas according

to inspection requirements. Robin Tanner will submit this checklist and log entry information to Ken Lucas.

- Strategic Plan: Ongoing work is still being performed.
- Campus Culture: Nothing new to report.
- Director Search: Summit Charter School hosted three candidates and will announce our new Director at the joint meeting with the two boards tomorrow, February 21st.
- Annual/Parent Fund/Development: Fundraising efforts are underway.
- Grants: Grant-writing efforts are ongoing.
- Trustee: Nothing new to report.
- Governance: The committee is currently addressing the issues and ideas gathered from the survey; they hope to present recommendations in the March meeting.

Other Committee/Sister Organization Reports:

- Foundation/Fundraising: Fundraising efforts are ongoing.
- Construction: Gym construction is in the final stages. Construction of the High School buildings are soon to follow.
- SFA: Provided lunch during the faculty's professional development day and met in February.

Edward Cole and Collins Zimmer will cover a faculty appreciation meal for staff in February.

There was no other business discussed.

There was a motion to adjourn the meeting and the meeting was adjourned.